

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064

**NOTICE OF NEW FEDERALLY MANDATED ANNUAL SERVICE FEE**

The Federal Deficit Reduction Act of 2005 (Public Law 109-171) requires that all state child support agencies impose an Annual Service Fee of \$25 per case that meets the following criteria:

- The Department of Child Support Services is providing services to the custodial party on the case.
- The custodial party on the case has never received public assistance under Title IV-A of the Social Security Act.
- \$500 or more has been disbursed to the family on each case for the prior Federal Fiscal Year (October 1- September 30).

On October 1, 2011, custodial parties with cases that meet the above criteria for the Federal Fiscal Year October 1, 2010 through September 30, 2011, will be notified and charged an Annual Service Fee of \$25. If you are charged the Annual Service Fee, money will be withheld from your next child support payment(s) until the \$25 is fully recovered. If you have more than one case meeting the above criteria, you will be charged \$25 for each case. The Department of Child Support Services will send a notification letter on October 1 of each year to those who have qualifying cases and are being charged the Annual Service Fee.

The Annual Service Fee may not apply to your case(s) if:

- You have a primary address outside the United States or live in a foreign country with a primary address in the United States or a U.S. Territory.
- The Department of Child Support Services did not disburse \$500 or more in child support to your family for the applicable year.
- You have already paid the fee in another state during the same year.
- You are currently or have previously received, any of the following types of aid for the children on your case.
 - Temporary Assistance for Needy Families (TANF) including California Work Opportunity and Responsibility to Kids (CALWORKs)
 - Former Aid to Families with Dependent Children (Former AFDC)
 - Tribal TANF

If you feel that the Annual Service Fee does not apply to your case(s) for one of the reasons listed above, you may complete the attached *Certification of Annual Service Fee Exemption* form and mail it to the Department of Child Support Services.

The completed *Certification of Annual Service Fee Exemption* form must be received at the Department of Child Support Services on or before August 31, 2011, in order for it to be reviewed and processed prior to October 1, 2011.

If you have any questions, please visit us on the web at www.childsup.ca.gov or call 1-866-901-3212. Persons with hearing or speech impairments, please call the TTY number 1-866-399-4096.

THIS IS NOT A BILL – PLEASE DO NOT SEND PAYMENT